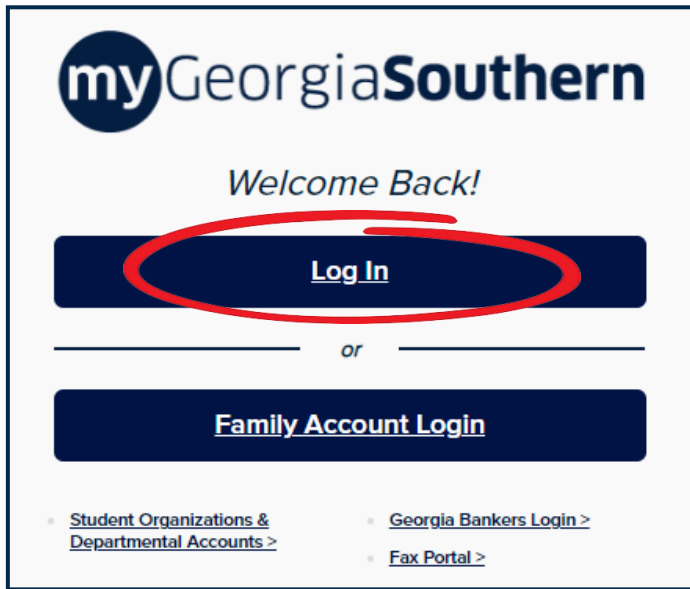




Course Materials Adoption Guide

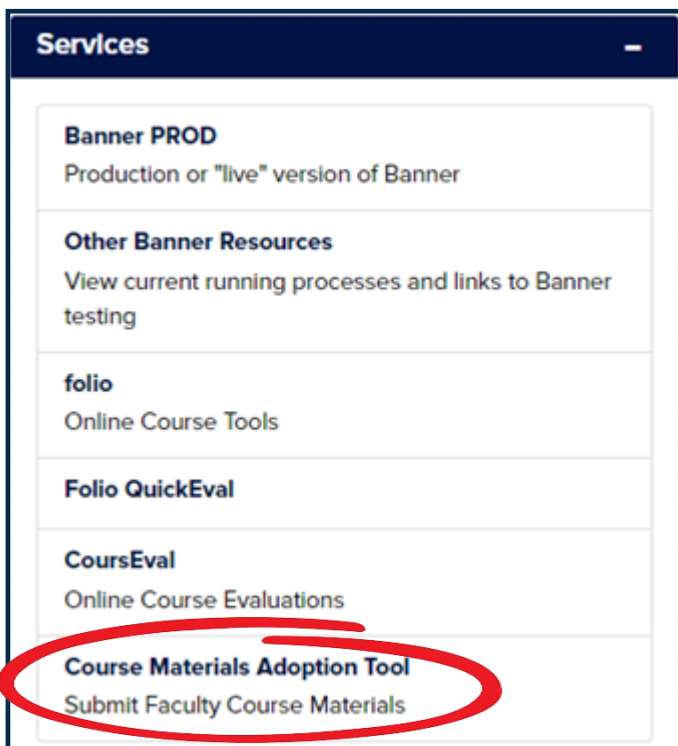
1. Log into your MyGeorgiaSouthern Account.

Step 1



2. Navigate to your Services tile, then click on the Course Materials Adoption Tool link.

Step 2

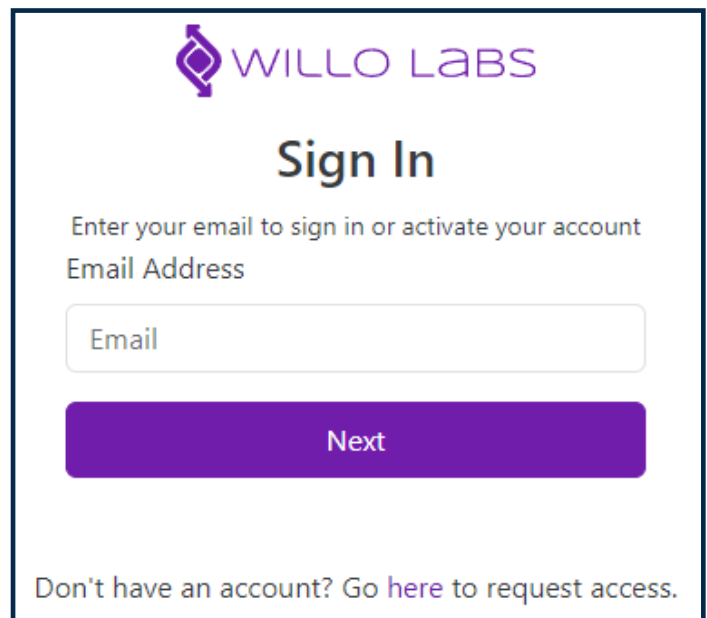


ADOPTIONS DUE DATES:
Summer Term: March 15th
Fall Term: May 1st
Spring Term: October 15th

3. Sign In to your Willo Labs account using your Georgia Southern email.

**First time users will receive a one-time activation code, then be prompted to create a new password.*

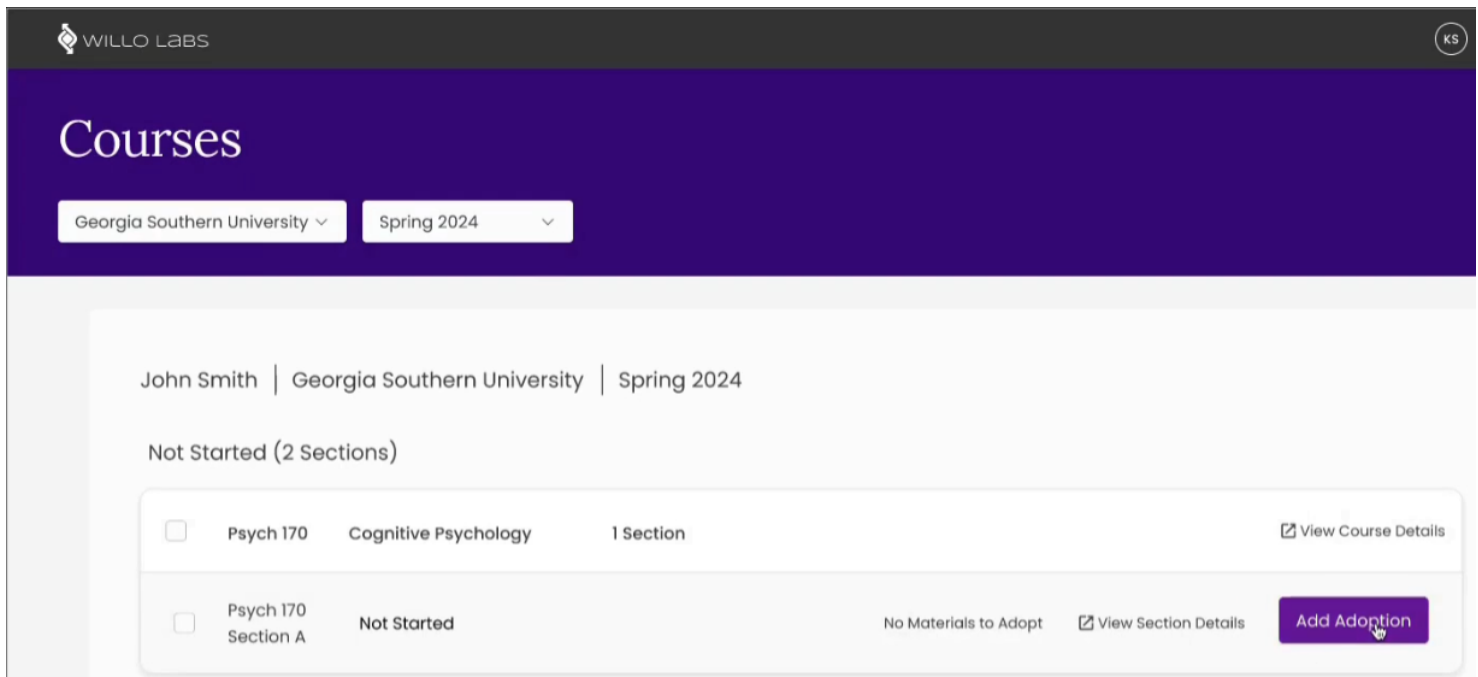
Step 3



TIP

For helpful Adoption Tool videos, please visit our Faculty Page @ gsustore.com/book-adoptions

- Once logged in, select the appropriate term, view your courses, and add course requirements.



TIP

Items to include in your course adoption

Day1Access - Books - OER
Courseware - Subscriptions
Course Supplies - Devices
No Material Required

Contact Your Course Materials Team

University Store

textbooks@georgiasouthern.edu

912-478-5181

Willo Labs

alissa.perkins@willolabs.com

Why Your Timely Adoptions Are So Important

**Did you know that public universities are required to post all course materials at least 6 weeks before the term begins so students have time to search for the most affordable options? It's true! Please help keep our institution compliant by reporting all requirements. If using OER or there are no requirements, we need to report that as well.*

**There are many student groups that rely solely on the campus store to obtain required materials. VA, 3rd Party programs, Athletes, Honors College, and Dual Enrolled Students are just a few. Most financial aid recipients rely on the campus store as well to get their materials before classes begin. It takes time to acquire the correct materials, so the campus store needs to know of all requirements in advance. Please help us support student success by giving ALL students equal access to course materials.*

How Day1Access Improves Student Success

**Day1Access (D1A) is a program that allows professors to customize books and courseware that are then made available to students digitally through Folio. Willo Labs coordinates with your publisher rep to create the required content and negotiates the lowest possible price for the students. This means that EVERY student has access to the CORRECT materials at the most AFFORDABLE cost on the FIRST day of class. That's a big win for everyone!*